



INTERNATIONAL QUALIFICATIONS  
AND ASSESSMENT CENTRE (IQAC)



<b>Programme</b>	<b>Foundation Year Diploma in Architecture</b>	
<b>Unit Number/ Unit Title</b>	<b>Unit 1 Functional English</b>	
<b>Cohort Code:</b>	L03FEA-U1	
<b>Unit Level</b>	3	
<b>Total Credits/Hours</b>	Total qualification time 120/ Total Guided learning hours 48/ Self-guided learning hours 72	
<b>Credits</b>	12 CATS/ 6 ECTS	
<b>Lecturer</b>		
<b>Start Date</b>	<b>End Date</b>	

<b>Unit Aims</b>	To enhance students' proficiency in English, focusing on communication skills needed in the field of architecture. This module covers reading, writing, speaking, and listening skills, with an emphasis on technical and architectural vocabulary.
<b>Differentiation Strategies</b> <i>(e.g. planned activities or support for individual learners according to their needs)</i>	
<b>Equality &amp; Diversity</b>	Variety of teaching techniques will be employed to ensure that the needs of each individual learner are met.
<b>Safeguarding &amp; Prevent</b>	Safeguarding policies and the Prevent duty are strictly observed to ensure the safety, well-being, and inclusivity of all students and staff.
<b>Health &amp; Safety</b>	SIRM H&S policies will be maintained.
<b>Learning Resources</b>	<p style="text-align: center;"><b>Teaching and Learning Materials</b></p> <ul style="list-style-type: none"><li>• "Oxford English for Careers: Technology 1: Student's Book" by Eric H. Glendinning and Norman Glendinning.</li><li>• "English for Academic Purposes: An Advanced Resource Book" by Ken Hyland.</li><li>• "The Elements of Technical Writing" by Gary Blake and Robert W. Bly.</li></ul>

	<ul style="list-style-type: none"> <li>• "English for Architects and Civil Engineers: A Practical Guide" by Sharon Heidenreich.</li> </ul>
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Learning Outcome	Assessment Criteria
1. Develop effective reading and comprehension skills in architectural contexts.	<p>1. Reading Assessments:</p> <p>1.1 Read and comprehend architectural texts, articles, and reports.</p> <p>1.2 Identify key information and main ideas in technical documents.</p> <p>1.3 Analyze and interpret architectural drawings and specifications.</p>
2. Enhance writing skills for architectural documentation and communication.	<p>2. Writing Assessments:</p> <p>2.1 Write clear and concise architectural reports and essays.</p> <p>2.2 Create well-structured project documentation and proposals.</p> <p>2.3 Use appropriate technical and architectural vocabulary in written communication.</p>
3. Develop effective oral communication and presentation skills.	<p>3. Speaking Assessments:</p> <p>3.1 Deliver clear and engaging presentations on architectural topics.</p> <p>3.2 Participate effectively in group discussions and project meetings.</p> <p>3.3 Use appropriate language and terminology when discussing architectural concepts.</p>
4. Demonstrate the ability to conduct research and reference sources properly.	<p>4. Research and Vocabulary Assessments:</p> <p>4.1 Conduct research using various sources, including books, journals, and online databases.</p> <p>4.2 Properly cite sources and create bibliographies according to academic standards.</p> <p>4.3 Evaluate the credibility and relevance of different sources</p>

No	Learning Outcome / Topic	Learning and Teaching Activities	Which assessment criteria does the session relate to?	Day/month/year/ signature
1	<b>Reading Architectural Journals</b>	<b>Reading Architectural Journals</b> - Analyzing articles from ArchDaily or Dezeen	LO1: Architectural Reading & Comprehension	
2	<b>Decoding Technical Specifications</b>	<b>Decoding Technical Specifications</b> - Understanding construction documents and BIM reports	LO1: Architectural Reading & Comprehension	
3	<b>Interpreting Architectural Drawings</b>	<b>Interpreting Architectural Drawings</b> - Annotating plans, sections, and elevations	LO1: Architectural Reading & Comprehension	
4	<b>Case Study Analysis</b>	<b>Case Study Analysis</b> - Critical reading of landmark project documentation	LO1: Architectural Reading & Comprehension	
5	<b>Building Code Comprehension</b>	<b>Building Code Comprehension</b> - Navigating regulatory texts (e.g., ADA, LEED)	LO1: Architectural Reading & Comprehension	
6	<b>Workshop: Site Analysis Reports</b>	<b>Workshop: Site Analysis Reports</b> - Extracting key data from environmental studies	LO1: Architectural Reading & Comprehension	
7	<b>Writing Project Descriptions</b>	<b>Writing Project Descriptions</b> - Concise narratives for portfolios	LO2: Architectural Writing & Documentation	

8	Review	<ul style="list-style-type: none"> <li>- Review of LO1 topics</li> <li>- Practice questions and mock assessment</li> <li>- <b>Half-term assessment</b> based on LO1 (theory)</li> </ul>	LO1 LO2	
9	<b>Technical Proposal Writings</b>	<b>Technical Proposal Writing</b> - RFPs and competition entries	LO2: Architectural Writing & Documentation	
10	<b>Construction Documentation</b>	<b>Construction Documentation</b> - Clear instruction writing for contractors	LO2: Architectural Writing & Documentation	
11	<b>Architectural Critique</b>	<b>Architectural Critique</b> - Structured essay writing (500-800 words)	LO2: Architectural Writing & Documentation	
12	<b>Email Etiquette for Architects</b>	<b>Email Etiquette for Architects</b> - Client and consultant correspondence	LO2: Architectural Writing & Documentation	
13	<b>Peer Review Workshop</b>	<b>Peer Review Workshop</b> - Editing for clarity in design narratives	LO2: Architectural Writing & Documentation	
14	Review	<ul style="list-style-type: none"> <li>- Comprehensive review of all learning outcomes</li> <li>- Practice questions and revision of key topics</li> </ul>		
15	Midterm	<ul style="list-style-type: none"> <li>- <b>Midterm assessment</b> covering all learning outcomes (theory and practical elements)</li> </ul>		
16	Feedback & Reflection	<ul style="list-style-type: none"> <li>- Review</li> <li>- Individual feedback on performance</li> </ul>		

		- Reflective discussion on key learning points		
17	<b>Design Pitch Presentations</b>	<b>Design Pitch Presentations</b> - Selling concepts to clients/panels	LO3: Oral Communication & Presentations	
18	<b>Construction Meeting Role-Plays</b>	<b>Construction Meeting Role-Plays</b> - Conflict resolution scenarios	LO3: Oral Communication & Presentations	
19	<b>Architectural Terminology Drills</b>	<b>Architectural Terminology Drills</b> - Precise verbal descriptions	LO3: Oral Communication & Presentations	
20	<b>Podcast Recording</b>	<b>Podcast Recording</b> - Explaining architectural movements	LO3: Oral Communication & Presentations	
21	<b>Jury Simulation</b>	<b>Jury Simulation</b> - Defending design choices	LO3: Oral Communication & Presentations	
22	<b>Community Consultation Practice</b>	<b>Community Consultation Practice</b> - Public speaking for urban projects	LO3: Oral Communication & Presentations	
23	Review	<b>Archival Research Methods</b> - Historic preservation documentation	LO4: Research & Professional Communication	
24	<b>Digital Tools for Research</b>	<b>Digital Tools for Research</b> - Zotero for managing sources	LO4: Research & Professional Communication	

25	<b>Ethical Sourcing of Images</b>	<b>Ethical Sourcing of Images</b> - Proper attribution for renderings	LO4: Research & Professional Communication	
26	<b>Annotated Bibliography Workshop</b>	<b>Annotated Bibliography Workshop</b> - 10 key sources on sustainable design	LO4: Research & Professional Communication	
27	<b>Plagiarism Avoidance</b>	<b>Plagiarism Avoidance</b> - Paraphrasing technical content	LO4: Research & Professional Communication	
28	<b>Final Portfolio Review -</b>	<b>Final Portfolio Review</b> - Integrating all skills into a cohesive presentation	LO4: Research & Professional Communication	
29	Final Exam Preparation & Review	LO1, LO2, LO3, LO4	LO1, LO2, LO3, LO4	
30	Final Exam		LO1, LO2, LO3, LO4	