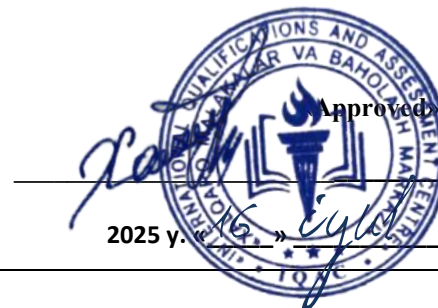




**INTERNATIONAL QUALIFICATIONS
AND ASSESSMENT CENTRE (IQAC)**



Programme	Foundation Year Diploma in Architecture		
Unit Number/ Unit Title	Unit 1 Functional English		
Cohort Code:	L03FEA-U1		
Unit Level	3		
Total Credits/Hours	Total qualification time 120/ Total Guided learning hours 48/ Self-guided learning hours 72		
Credits	12 CATS/ 6 ECTS		
Lecturer			
Start Date		End Date	

Unit Aims	To enhance students' proficiency in English, focusing on communication skills needed in the field of architecture. This module covers reading, writing, speaking, and listening skills, with an emphasis on technical and architectural vocabulary.		
Differentiation Strategies <i>(e.g. planned activities or support for individual learners according to their needs)</i>			
Equality & Diversity	Variety of teaching techniques will be employed to ensure that the needs of each individual learner are met.		
Safeguarding & Prevent	Safeguarding policies and the Prevent duty are strictly observed to ensure the safety, well-being, and inclusivity of all students and staff.		
Health & Safety	SIRM H&S policies will be maintained.		
Learning Resources	Teaching and Learning Materials		
	<ul style="list-style-type: none"> • "Oxford English for Careers: Technology 1: Student's Book" by Eric H. Glendinning and Norman Glendinning. • "English for Academic Purposes: An Advanced Resource Book" by Ken Hyland. • "The Elements of Technical Writing" by Gary Blake and Robert W. Bly. 		

- "English for Architects and Civil Engineers: A Practical Guide" by Sharon Heidenreich.

Learning Outcome	Assessment Criteria
1. Develop effective reading and comprehension skills in architectural contexts.	1. Reading Assessments: 1.1 Read and comprehend architectural texts, articles, and reports. 1.2 Identify key information and main ideas in technical documents. 1.3 Analyze and interpret architectural drawings and specifications.
2. Enhance writing skills for architectural documentation and communication.	2. Writing Assessments: 2.1 Write clear and concise architectural reports and essays. 2.2 Create well-structured project documentation and proposals. 2.3 Use appropriate technical and architectural vocabulary in written communication.
3. Develop effective oral communication and presentation skills.	3. Speaking Assessments: 3.1 Deliver clear and engaging presentations on architectural topics. 3.2 Participate effectively in group discussions and project meetings. 3.3 Use appropriate language and terminology when discussing architectural concepts.
4. Demonstrate the ability to conduct research and reference sources properly.	4. Research and Vocabulary Assessments: 4.1 Conduct research using various sources, including books, journals, and online databases. 4.2 Properly cite sources and create bibliographies according to academic standards. 4.3 Evaluate the credibility and relevance of different sources

No	Learning Outcome / Topic	Learning and Teaching Activities	Which assessment criteria does the session relate to?	Day/month/year/ signature
1	Reading Architectural Journals	Reading Architectural Journals - Analyzing articles from ArchDaily or Dezeen	LO1: Architectural Reading & Comprehension	
2	Decoding Technical Specifications	Decoding Technical Specifications - Understanding construction documents and BIM reports	LO1: Architectural Reading & Comprehension	
3	Interpreting Architectural Drawings	Interpreting Architectural Drawings - Annotating plans, sections, and elevations	LO1: Architectural Reading & Comprehension	
4	Case Study Analysis	Case Study Analysis - Critical reading of landmark project documentation	LO1: Architectural Reading & Comprehension	
5	Building Code Comprehension	Building Code Comprehension - Navigating regulatory texts (e.g., ADA, LEED)	LO1: Architectural Reading & Comprehension	
6	Workshop: Site Analysis Reports	Workshop: Site Analysis Reports - Extracting key data from environmental studies	LO1: Architectural Reading & Comprehension	
7	Writing Project Descriptions	Writing Project Descriptions - Concise narratives for portfolios	LO2: Architectural Writing & Documentation	

8	Review	<ul style="list-style-type: none"> - Review of LO1 topics - Practice questions and mock assessment - Half-term assessment based on LO1 (theory) 	LO1 LO2	
9	Technical Proposal Writings	Technical Proposal Writing - RFPs and competition entries	LO2: Architectural Writing & Documentation	
10	Construction Documentation	Construction Documentation - Clear instruction writing for contractors	LO2: Architectural Writing & Documentation	
11	Architectural Critique	Architectural Critique - Structured essay writing (500-800 words)	LO2: Architectural Writing & Documentation	
12	Email Etiquette for Architects	Email Etiquette for Architects - Client and consultant correspondence	LO2: Architectural Writing & Documentation	
13	Peer Review Workshop	Peer Review Workshop - Editing for clarity in design narratives	LO2: Architectural Writing & Documentation	
14	Review	<ul style="list-style-type: none"> - Comprehensive review of all learning outcomes - Practice questions and revision of key topics 		
15	Midterm	<ul style="list-style-type: none"> - Midterm assessment covering all learning outcomes (theory and practical elements) 		
16	Feedback & Reflection	<ul style="list-style-type: none"> - Review - Individual feedback on performance 		

		- Reflective discussion on key learning points		
17	Design Pitch Presentations	Design Pitch Presentations - Selling concepts to clients/panels	LO3: Oral Communication & Presentations	
18	Construction Meeting Role-Plays	Construction Meeting Role-Plays - Conflict resolution scenarios	LO3: Oral Communication & Presentations	
19	Architectural Terminology Drills	Architectural Terminology Drills - Precise verbal descriptions	LO3: Oral Communication & Presentations	
20	Podcast Recording	Podcast Recording - Explaining architectural movements	LO3: Oral Communication & Presentations	
21	Jury Simulation	Jury Simulation - Defending design choices	LO3: Oral Communication & Presentations	
22	Community Consultation Practice	Community Consultation Practice - Public speaking for urban projects	LO3: Oral Communication & Presentations	
23	Review	Archival Research Methods - Historic preservation documentation	LO4: Research & Professional Communication	
24	Digital Tools for Research	Digital Tools for Research - Zotero for managing sources	LO4: Research & Professional Communication	

25	Ethical Sourcing of Images	Ethical Sourcing of Images - Proper attribution for renderings	LO4: Research & Professional Communication	
26	Annotated Bibliography Workshop	Annotated Bibliography Workshop - 10 key sources on sustainable design	LO4: Research & Professional Communication	
27	Plagiarism Avoidance	Plagiarism Avoidance - Paraphrasing technical content	LO4: Research & Professional Communication	
28	Final Portfolio Review -	Final Portfolio Review - Integrating all skills into a cohesive presentation	LO4: Research & Professional Communication	
29	Final Exam Preparation & Review	LO1, LO2, LO3, LO4	LO1, LO2, LO3, LO4	
30	Final Exam		LO1, LO2, LO3, LO4	